

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)  
OF IQAC FOR THE ACADEMIC YEAR 2017-2018

Submitted to  
**NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL**  
(An Autonomous Institution of the University Grants Commission)  
BANGALORE – 560 010



By  
The Council of Education's  
**SHHAJI LAW COLLEGE,  
KOLHAPUR**

Reaccredited at 'A'

(Affiliated to Shivaji University, Kolhapur)

1090, E WARD, SHAHUPURI, KOLHAPUR – 416 001

MAHARASHTRA

Ph. No.(0231) 2523878, 2522978 Fax No. (0231) 2524346

Website :- :- [www.shahajilawcollege.com](http://www.shahajilawcollege.com) E-mail :- [principal@shahajilawcollege.com](mailto:principal@shahajilawcollege.com)

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution	Shahaji Law College
1.2 Address Line 1	1090, 'E' ward,
Address Line 2	SHAHUPURI
City/Town	KOLHAPUR
State	MAHARASHTRA
Pin Code	416 001
Institution e-mail address	principal@shahajilawcollege.com
Contact Nos.	(0231) 2523878 (0231) 2522978
Name of the Head of the Institution:	Dr. R. Narayana
Tel. No. with STD Code:	(0231) 2523878
Mobile:	9823924022
Name of the IQAC Co-ordinator:	Dr. P. B. Patil
Mobile:	8600664343

IQAC e-mail address:

prin.shahajilawcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

13070

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

November 2017

1.5 Website address:

www.shahajilawcollege.com

Web-link of the AQAR:

[http://shahajilawcollege.com/AQAR\\_2017-2018.pdf](http://shahajilawcollege.com/AQAR_2017-2018.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	--	2004	2004-2009
2	2 <sup>nd</sup> Cycle	A Grade	3.02	2017	2017-2022
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

2005-06

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2005 \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR 2006 \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR 2007 \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR 2008 \_\_\_\_\_ (DD/MM/YYYY)
- v. AQAR 2009 \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other ( <i>Specify</i> )	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="3"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="--"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="---"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	
2.11 No. of meetings with various stakeholders:	
No.	<input type="text" value="05"/>
Faculty	<input type="text" value="✓"/>
Non-Teaching Staff	<input type="text" value="✓"/>
Students	
Alumni	<input type="text" value=""/>
Others	<input type="text" value="✓"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes No
If yes, mention the amount	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value="✓"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To organise guest lectures and lead college activities.	In accordance with the plan, five guest lectures and 3 legal aid activities were conducted.
2. Orgnise legal quiz and kalavishhkaar competitions	2. legal Quiz and kalavishhkaar competitions were organised on 9.8.18 and 23-8-18 respectively
3. organise internal moot court competitions and celebrate various days	3. various days were celebrated in the college. The moot court was held on 31-1-2018

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma			02	
Certificate				
Others				
<b>Total</b>	02		02=04	
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	02

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Principal	Librarian
10	08	01	01	01

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02								02

2.4 No. of Guest and Visiting faculty and Temporary /CHB faculty

0

10

0

2.5 Faculty participation in conferences and symposia:

	No. of Faculty	International level	National level	State level
Attended Seminars	10		12	7
Presented papers	6	1	11	1
Resource Persons	1	1	2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In order to enhance the effectiveness of teaching and learning, teachers take paper presentations of students, organise field visits (court, chamber, Government offices). They also make use of audio-visual aids, case study methods and seminar methods for the progression of students.

2.7 Total No. of actual teaching days during this academic year

266

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted by the college according to the norms of Shivaji University. The University introduced Security Remote Paper Distribution (SRPD) method the academic year 2017-18, which was carried out by the college for the 2 semester exams of the academic year.



2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01		
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2.10 Average percentage of attendance of students

80%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I LL.B.						
II LL.B.						
III LL.B.						
I Pre-Law						
II Pre-Law						
III NLC						
IV NLC						
V NLC						
DIT						
DLL						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes by encouraging the students and faculty in academic, curricular and extra-curricular activities. It also motivates the students and faculty members to reach academic excellence. It analyses the feedback of teachers by students and makes suggestions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	02
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	02		
Technical Staff				01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC is committed for the promotion of Research based activities by way of encouraging to the faculties for their research contribution. The college provides necessary facility in the form of infrastructure of the college, library, computers and internet etc.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	01	02	---

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	Shivaji Universtiy	7500/-	7500/-
Total	---	---	---	7500/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number				03	2
Sponsoring agencies				SUK	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
			NIL			

3.18 No. of faculty from the Institution  
 who are Ph. D. Guides  
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="04"/>	College forum	<input type="text" value="08"/>		
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="---"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized visit to the Saroj Foundary Pvt.Ltd. (Industrial visit) on 22/07/2017
- Organized Guest lecture on Personality Development, Safety Measures on 01/08/2017
- Workshop on IPR by Dr.Surykant Patil on 05/08/2017
- Organised Legal Quiz Competition on 09/08/2017
- ‘Swachhata Abhiyan’ conducted in the premises of the College. Chief Guest Dr.Mrs.Shinde was the Chief Guest and Speaker.
- Under Lead College Activity organized workshop on GST, Deputy Commissioner Shri Joshi was the Chief Guest.
- Activity ‘Kalavishkar’ organised by the College on 23/08/17
- Guest Lecture on ‘Placement Opportunity in Politics’ by MIT School, Pune 22/08/18
- Lecture on ‘Animal Cruelty’ by Prof.Simha on 12/09/2017
- Internal Moot Court Competition held on 31/01/2018
- Lead College Activity on Disaster Management on 02/02/2018

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17237.75 sq. mtrs.	-	College Own Fund	17237.75 sq. mtrs.
Class rooms	10	-	College Own Fund	10
Laboratories	-	-	-	-
Seminar Halls	01	-	College Own Fund	01 (Included Class Room)
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	06	-	College Own Fund	06

#### 4.2 Computerization of administration and library

Computerization of administration and Library: Computerized Data-Entry and Digitalization process continued with the existing computers
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26129	2216544/-	188	70024/-	26317	2286568/-
Reference Books	475	-	6	-	481	(Included in Text Book Bills)
e-Books	-	-	-	-	3335000+	Online on N-List)
Journals	18	43730/-	02	16200	20	59930/-
e-Journals	-	-	-	-	6000+	5750/- (N-List: for E-Journals & E-Books)
Digital Database	-	-	-	-	-	22000/- (AIR)
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	14	08	14	08	NIL	05	NIL	NIL
Added	12	08	12	08	NIL	00	NIL	NIL
Total	26	16	26	16	NIL	05	NIL	NIL

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> <li>Office and the Principals chamber have been computerized.</li> </ul> <p>A UGC Resource Centre was set up with UGC funds and gradual computerisation of office, Library and various departments followed.</p> <ul style="list-style-type: none"> <li>Computers in the office and Principals chamber are connected with the Internet.</li> </ul> <p>Internet connectivity was provided through single broadband connection to the library and to the UGC network Resource Centre.</p> <p>Teachers and office staff were asked to get trained at personal level.</p>
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	55,148/-
ii) Campus Infrastructure and facilities	1, 83,421 /-
iii) Equipments	24,576/-
iv) Others	NIL
<b>Total :</b>	<b>2,63,145/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) To make aware and guidance about Scholarship, other financial support available to students.
- 2) To maintain infrastructural facilities made available to students.
- 3) To conduct regularly meetings of Student Council and Student Bar Association.
- 4) To conduct seminar on socio legal topics under lead college activity.
- 5) To organise free legal aid camp
- 6) To create awareness about health insurance provided by Shivaji University, Kolhapur
- 7) To encourage students to acquiring professional skills
- 8) To organise Moot Court Competition.

#### 5.2 Efforts made by the institution for tracking the progression

The IQAC conducts periodical meetings of various heads to take feedback to consider and implement suggestions from them to know their quality education. The college is having effective interaction with all stake holders i.e. Students, Students Council, Student Bar Association, Alumni, Parents, NGOs, Governing body of Institute etc. and considering their views for progression of the institution.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
656			DIT 79 DLL 30

#### (b) No. of students outside the state

26

#### (c) No. of international students

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Men	No	%	Women	No	%
	348	53 %		308	47%



Year	General	SC	ST	OBC	SBC	VJ	NT	Physically Challenged	Foreign Students	Total
Last Year	515	55	02	32	07	04	28	00	01	644
This Year	532	47	00	48	06	02	20	01	00	656

Demand Ratio :

01) **Law Course** :- Admissions to the first year of five and three year law courses for the academic year 2017-18 are through CET Cell, Government of Maharashtra.

02) **DLL and DIT** :- Admissions to diploma courses are on the basis of first come first serve basis.

Dropout Ratio :- Yet to finalize, as university result ledger is awaiting.

All admissions of first year law course (First year of Three Year Law Course and First Year of Five Year Law Course) are through MH-CET.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1 A guest lecture on “Career opportunities for law students” was arranged on 22-08-2017
2 MCQ Legal Quiz Competition was organised in college on 14-09-2017

No. of students beneficiaries

5.5 No. of students qualified in these examinations 130

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- The teaching staff of our college is providing counseling and guidance as to career to the students as and when required.
- The institution is inviting experts to guide our students to choose their career and enhancement of practical knowledge and soft skills.
- The principal and teaching staff encourage students for internship visit
- As the college is running professional course hence majority of students chose to start with Advocacy.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
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5.8 Details of gender sensitization programmes Nil

- 1 Guest lecture on “Prevention of cruelty to Animals” was arranged in college on 12-09-2017
- 2 Celebration of legal services day in association with DALSA on 09-11-2017
- 3 A guest lecture on “Social security laws in India” arranged in college on 29-01-2018
- 4 One day workshop on “Disaster management” held under lead college activity on 02-02-18
- 5 A guest lecture on “Role of ethics in legal profession” was arranged in college on 07-02-2018
- 6 One day workshop on “Entrepreneurship development” was organised in college on 09-03-18

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	22	790
Financial support from government (Scholarship & other benefit)	123	In process
EBC	72	2,39,870
Financial support from other sources (Donor prizes)	16	16137
Number of students who received (Shivaji University merit) International/ National recognitions	09	Amount not conveyed by University

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

**College level:** 02 ( Legal quiz competition, intercollegiate Moot Court competition)

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

Major grievances of students are about the declaration of results by Shivaji University, Kolhapur. i.e. not printing internal marks on final mark list, names wrongly spelt on mark list, non providing original mark list in time etc.

The College helps them out by pursuing matter with appropriate authorities.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

Shahaji Law College is committed to impart value added legal education and thereby spreading the legal awareness to the stakeholders at large, especially amongst those coming from the marginalized strata of the society and thus to nurture the holistic development of the students.

##### **MISSION**

1. To ensure long-felt need of Legal Education in Southern Maharashtra by creating legal awareness through quality based legal education.
2. To impart legal education and to inculcate the principles of justice, equity, liberty, equality, fraternity, dignity in the mind of students.
3. To be a centre of excellence in the field of legal education by adopting modern teaching and training techniques.
4. To impart high quality of legal education and to develop overall personality in a disciplined environment
5. To make its law graduates capable of pursuing a career at Bar, competing for judicial services, civil services and so on.
6. To imbibe high sense of legal, social, moral values among students and also to discover the hidden talents of law students in various subjects.
7. To create legal awareness especially in the weaker sections of the society by providing free legal services.
8. To develop and promote national integration.

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

As per the BCI papers, the Curriculum for law course is developed by Shivaji University, Kolhapur. The faulty members have participated in the framing of the syllabus in various capacities such as BOS member and Chairman.

##### 6.3.2 Teaching and Learning

Both traditional methods of learning and blend of technology is introduced to deliver the curriculum. Simulation exercises and case method teaching is followed

### 6.3.3 Examination and Evaluation

Four Clinical papers have practical marks. Currently there are two patterns of examination being conducted by Shivaji University. In the system of 80:20 patterns, internal assessment for 20 marks is conducted by concerned teacher at college level. For 80 marks the University conducts written examination. In the recently introduced 100 marks pattern, the University conducts written examination. The practical examination of Practical Papers is conducted both by the University nominated examiners and concerned course teacher of the college.

### 6.3.4 Research and Development

The teaching learning is research oriented. Case methods are provided to students to come up with interpretative techniques. Research oriented teaching learning is the primary moto of the institution. The college has provided library and e-resource centre as platform for the PH.D students

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The library has been updated with 519 new entries worth 1,09,681/-. The Bar code machine with printer has been purchased. A separate printer has been purchased for the IQAC cell. Four overhead projectors have been purchased and fitted in the class rooms.

### 6.3.6 Human Resource Management

Both teaching and non-teaching members are involved in the academic and financial decisions proposed by the institution. Extensive use of the human resource is made to benefit the college. The teaching staff is periodically sent to upgrade themselves in the form of seminars, workshops, activities, orientation programmes and refresher courses. The non-teaching staff is also asked to upgrade themselves in computer automation, tally, and accounting standards.

### 6.3.7 Faculty and Staff recruitment

Full time faculty members are appointed by the Government of Maharashtra as per prevailing Roasters. Cloak Hour Basis (CHB) teachers are appointed by the management with prior permission of the University and by wide newspaper publication. The local selection committee is constituted to select the best talent. The appointments generally last for that academic year. The same process is repeated every year

### 6.3.8 Industry Interaction / Collaboration

Students visit the courts and governmental institutions/ labour courts/consumer courts/ tribunals etc. to observe the working of the institution. The college has collaboration with technical college to provide legal assistance to obtain patent. Students have secured financial support from the University to carry out field work research

### 6.3.9 Admission of Students

For the first year of both law courses, the CET cell of government of Maharashtra conducts CET. The Students are admitted on merit base by observing the policy of reservation as per resolutions of government of Maharashtra. For the second and final years the college admits on the first come first basis policy

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative	Yes	Govt.	Yes	CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

In order to improve the learning base and pass percentage, the university experiments with the pattern of the examination which include the choice of questions and marks for the questions. At the college level, the students are apprised of the examination pattern well in advance so that the fear of examination is overcome. The University has started SRPD online question paper protocol where question papers are received by the college 30 minutes before the examination. The coordinator of SRPD has to get them printed and distribute to the students

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Four clinical papers as per part IV of BCI are assessed by college with the help of teachers appointed by the university as external examiner

6.11 Activities and support from the Alumni Association

We have registered alumni association. Alumni meetings are held periodically. Suggestions given by them are implemented to the possible extent.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association meets are held periodically. Parents contribute in the form of suggestions and in terms of improvement in the learning capacity of their ward. Such feedback is analysed in the IQAC meetings

6.13 Development programmes for support staff

Support staff is provided with computer training and updates of software advancements. The support staffs is sent to trainings on office automation and accounting standards etc

6.14 Initiatives taken by the institution to make the campus eco-friendly

In pursuance of directions by the government of Maharashtra, a massive tree plantation programme was held. Number of trees have been planted which add to the existing greenery. Green audit was conducted last academic year.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Academic and lesson plan prepared by each faculty.
- Improving soft skills of the student through training and placement.
- Improving teaching and technical skills of faculty by various programmes.
  - Boarding facility is compulsory for slow learners while Examination period.
- Increasing placement opportunities for the student.
- Improving social involvement of the students through Community Services.
- The students are taught for content beyond the syllabus.
- Organised Guest Lectures and Seminars:
  - i. Personality Development & Safety
  - ii. Lecture on IPR
  - iii. Lecture on ‘Prevention of Cruelty to Animal Act
  - iv. Lecture on CPC
  - v. Lecture on Evidence Act

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

It was planned to plant 100 trees in college campus during the academic year 2017-18. Accordingly, 100 trees are planted and grown successfully till date by the Institute. Expert lectures, Seminars and events conducted for the students. i. i. Students visit to various Govt. Offices/Depts.  
ii. Organised Lead College Workshop  
iii. Student Participation in “Youth Parliament”

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. The college organised various Legal Aid Camps
- ii. The college organised various lectures on socio-legal issues.
- iii. The college organised various competitions for students.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Organised Environment Study Tour and actively execution of Swachhata Abhiyan. Beti Bachao Abhiyaan
- More than 100 trees are planted and grown successfully till date by the Institute



7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has taken initiative to encourage the students who are showing outstanding performance in various academic and extracurricular activities by felicitating them in Annual Social gathering and award them the prizes for their achievements during the year.

**a) Strengths:**

- Qualified, competent and committed teaching and non-teaching staff.

**b) Weakness:**

- For girls there is no hostel facility.

**c) Opportunity:**

- Remedial coaching for slow learner. Career and counselling guidance for the students.

**d) Challenges:**

- ICT based teaching and learning.
- Preparing students for competitive exams. Future Plans:
- Introduce LL.M. Course
- Create Green Campus.
- Introduction of Short Term Courses

**8. Plans of institution for next year**

The following are planned for the coming academic year

- To invite professors from the reputed colleges and Senior Law Practitioners to deliver lectures on emerging topics.
- To update library with recent books and journals.
- To purchase few more computers and other devices to facilitate the teaching learning.
- To apply to the UGC and other funding institutions for the grants and funds for the development of the college.
- To apply to the Director of Higher Education for permission to fill two vacant posts on the basis of roster provided by them.
- To arrange at least two environmental and industrial tour respectively for the benefits of students.
- To send the teaching staff for the academic improvements like refresher course, orientation course, seminars, workshops and other training programs.
- To organise national youth mock parliament in the college as independent unit in the category of colleges.

Name **Dr.P.B. PATIL**

Name **PRIN.Dr.R.NARAYANA**



\_\_\_\_\_  
Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC

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### **Annexure I**

#### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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