

THE ANNUAL QUALITY ASSURANCE REPORT
(AQAR) OF IQAC FOR THE
ACADEMIC YEAR 2014-2015

Submitted to
**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL**
(An Autonomous Institution of the University Grants Commission)
BANGALORE – 560 010



By
Council of Education's
SHHAJI LAW COLLEGE, KOLHAPUR

(Affiliated to Shivaji University, Kolhapur)
1090, E WARD, SHAHUPURI, KOLHAPUR – 416 001
MAHARASHTRA

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Website :- :- <http://www.shahajilawcollege.com/> E-mail :- principal@shahajilawcollege.com

Part – A

1. Details of the Institution

1.1 Name of the Institution	Shahaji Law College, Kolhapur
1.2 Address Line 1	1090, 'E'
Address Line 2	SHAHUPURI
City/Town	KOLHAPUR
State	MAHARASHTRA
Pin Code	416 001
Institution e-mail address	principal@shahajilawcollege.com
Contact Nos.	(0231) 2523878 (0231) 2522978
Name of the Head of the Institution:	Principal Dr. R. Narayana
Tel. No. with STD Code:	(0231) 2523878
Mobile:	9823924022
Name of the IQAC Co-ordinator:	Dr. M.C.Sheikh
Mobile:	9421772930
IQAC e-mail address:	dr.sheikhm2011@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN23724

1.4 NAAC Executive Committee No. & Date:

September 2004

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.shahajilawcollege.com/>

Web-link of the AQAR:

http://shahajilawcollege.com/AQAR_2014-2015.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	--	2004	2004-2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/07/2005

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2013-14 submitted to NAAC on .10-2-2015

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 04 MEETINGS

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount Yes No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To conduct workshops/ seminars/	<ul style="list-style-type: none"> ➤ On 27/09/2014 one day workshop was organised on 'Protection of Rights of Women and Alternative Dispute Resolution' ➤ One day workshop on 'Women's Safety- Society And Law' was organised on 27/08/2014 ➤ One day workshop on cyber crime- Technology, Law and Society was organised on 12/02/2015
To arrange guest lectures	<ul style="list-style-type: none"> ➤ Lecture on 'Consumer Protection Act' was arranged on 13/09/2014 for LL.B. I and III NLC class. Mrs. Varsha Patil ex-member of Kolhapur District Consumer Forum was invited as an expert. ➤ On the eve of Teacher's day Prof. Kharkar Department of Botany, Shivaji University, Kolhapur and Prof. Dr. R.G. Pandurkar were invited to deliver the lectures on the importance of the day.
To arrange study tour	<ul style="list-style-type: none"> ➤ On 17/09/2014 the study tour was organised for IV NLC and II LL.B. students to visit Open Prison System at Atpadi village, District Sangli.

* Attach the Academic Calendar of the year as Annexure I.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

2.17 Provide the details of the action taken

Management Committee considered the AQAR in the meeting of Local Managing Committee (LMC a statutory body) during the academic year 2014-15

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma			02	
Certificate			03	
Others				
Total	02		05=07	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	---
Annual	02

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure- II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Introduction of 100 marks pattern of examination for 1st LL.B. and 1st Pre-Law course instead of 80+20 pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Principal	Librarian
10	07	01	01	01

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02								02

2.4 No. of Guest and Visiting faculty and Temporary /CHB faculty

Guest	Visiting	CHB
01	01	08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars 4		4	
Presented papers 7	1	6	
Resource Persons 2		2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Other than traditional teaching method, teachers also follow techniques like seminar, discussion, role play methods wherever possible.

2.7 Total No. of actual teaching days during this academic year

90+90=180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Acc. To Shivaji University Rules

The semester examinations were conducted according to the norms of Shivaji university. Any changes in the exam pattern were conveyed to the students as per the University directions to the college. In the college, evaluative methods like class tests, internal examinations, paper presentation were also adopted. As per BCI directions Viva-Voce exam conducted for Clinical Papers.

2.9 No. of faculty members involved in curriculum Restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2 (BOS)

2.10 Average percentage of attendance of students

75 %

2.11 Course/Programme wise

Ledger Copy and Copy of marks statements were not received by the college from the University as on 31-7-2015. So we were unable to calculate the pass percentage of each course.

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I LL.B.						
II LL.B.						
III LL.B.						
I Pre-Law						
II Pre-Law						
III NLC						
IV NLC						
V NLC						
DIT						
DLL						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC encourages teachers as well as students in academic curricular and curricular activities. It Plays a motivating role to reach academic excellence.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programmes	

Orientation programmes	04
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	02	-	
Technical Staff			-	-01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encouraging to the faculties as well as to the students for the research based activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	----	----	----	----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	----	---	---	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		07	
e-Journals		02	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					3
Sponsoring agencies					university

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
			NIL			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --- SRF --- Project Fellows --- Any other NA

3.21 No. of students Participated in NSS events:

University level NA State level NA
National level NA International level NA

3.22 No. of students participated in NCC events:

University level NA State level NA
National level NA International level NA

3.23 No. of Awards won in NSS:

University level NA State level NA
National level NA International level NA

3.24 No. of Awards won in NCC:

University level NA State level NA
National level NA International level NA

3.25 No. of Extension activities organized

University forum College forum 5
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Under Lead College Activity of Shivaji University, Kolhapur organised seminars on various issues of Socio-Legal importance.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17237.75 sq. mtrs.	-	College Own Fund	
Class rooms	11	-	College Own Fund	11
Laboratories	-	-	-	-
Seminar Halls	01	-	College Own Fund	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others (Prin. Room,off Room,Staff Room NAAC Room, Peon Room,Ladies Room, Exam Room)	07	-	College Own Fund	07

4.2 Computerization of administration and library

Computerized Data-Entry and Digitalization process continued with the existing computers.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25731	54,33,301/-	309	79541/-	26040	55,12,842/-
Reference Books	475	1,86,665/-	-	-	475	1,86,665/-
e-Books						
Journals	17	26507/-	02	6156/-	19	37435/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	09	-	09	00	NIL	05	NIL	NIL
Added	07	07	07	07	NIL	00	NIL	NIL
Total	16	07	16	07	NIL	05	NIL	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> Principal chamber and Administrative office have been computerized. A UGC Resource Centre was set up with UGC funds and gradual computerization of office, Library and other departments followed. Computers in the office and Principals chamber are connected with the Internet facility. <p>Internet connectivity was provided through single broadband connection to the library and to the UGC network Resource Centre.</p> <p>Teachers and office staff were asked to get trained at personal level.</p>
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4.6 Amount spent on maintenance in lakhs:

i) ICT	NIL
ii) Campus Infrastructure and facilities	17,50,000/
iii) Equipments	3.03.600/-
iv) Others	NIL
Total:	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The college is encouraging students to participate in District, State and National Level various competitions. To create awareness among the students various programmes have been conducted by the college during the academic year 2014-15

5.2 Efforts made by the institution for tracking the progression

The IQAC requests the Principal to conduct meetings of various heads to take periodical feed back and to consider, implement suggestions from them to know their quality education

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
743			DIT 75 DLL 35

(b) No. of students outside the state

12

(c) No. of international students

01

Men	No	%	Women	No	%
	447	52		418	48

General	SC	Last Year				Total	General	SC	This Year			
		ST	OBC	Physically Challenged	General				SC	ST	OBC	Physically Challenged
570	75	01	34	01	706	701	82	03	39	01	853	
Sbc 06		VJNT 02	NT 16			NT26		VJNT 5	SBC 9			

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- *Teachers are guiding students who are appearing for judicial examination
- *Encouraging students for appearing MPSC and UPSC Examinations
- *Special guidance to the students appearing for AIB exam conducted by Bar Council of India, for enrolment as an Advocate.
- *Faculty members are encouraging students to face defence service exam.
- *We are organising lectures on carrier guidance for the benefit of students

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The college is having special cell for career guidance and we are guiding to students with the help of CPO and BPO
- The faculty members of the college are guiding as to career opportunities as per requirement.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- *One day workshop on women's safety: society and Law was held on 27-08-2014
- *Swacha Bharat Abhiyan was arranged on 02/10/2014
- *One day Workshop on Protection of Right of Women and Alternative Dispute Resolution was held on 27-09-2014
- *Road safety campaign was arranged on 12-02-2015
- *International Womens day was celebrated in the college on 08-03-2015

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	121	E- scholarship is pending
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Complaint as to Sexual harassment and resolved with admonition.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1. To ensure long-felt need of Legal Education and legal awareness in the society.
2. To impart legal education and to inculcate the principles of justice, equity, liberty, equality, fraternity, dignity in the mind of students.
3. To be a centre of excellence in the field of legal education by adopting modern teaching and training techniques.
4. To impart high quality of legal education and to develop overall personality in a disciplined environment
5. To make its law graduates capable of pursuing a career at Bar, competing for judicial services, civil services and so on.
6. To imbibe high sense of legal, social, moral values among students and also to discover the hidden talents of law students in various subjects.
7. To create legal awareness especially in the weaker sections of the society by providing free legal services.
8. To develop and promote national integration.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum Development is developed by Shivaji University, Kolhapur.

6.3.2 Teaching and Learning

In order to make effective teaching and learning process, various methods like PowerPoint presentation and simulation exercises are undertaken

6.3.3 Examination and Evaluation

Internal Exams And Evaluation, Viva Voce Clinical Papers

6.3.4 Research and Development

Students are encouraged to undertake research on their own under the observation of class teachers

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is updated by earmarked budget. ICT is implemented. Infrastructure / instrumentation developed to the possible extent.

6.3.6 Human Resource Management

All faculty members are involved in different Activities like seminar, paper presentation and book writings and article publication.

6.3.7 Faculty and Staff recruitment

As per the University and State Government

6.3.8 Industry Interaction / Collaboration

Visited industries in and around Kolhapur

6.3.9 Admission of Students

Students are admitted on merit base by observing the policy of reservation as per government of Maharashtra

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no	no	no	
Administrative	no	no	yes	CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Instead of 80+20 pattern of examination 100 marks examination introduced by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Instead of 50% pass criteria, the university has taken efforts 40% passing marks for promotion of number of students

6.11 Activities and support from the Alumni Association

We have registered alumni association consisting of reputed legal practioners and judicial officers

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher Association is formed

6.13 Development programmes for support staff

Development programmes like computer training etc are given for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is surrounded by greenery. The institution is taking more efforts for making the campus clean and green by adopting Swacha Bharat Abhiyan

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Guest Lectures and Seminar's :

- i. Personality Development – Value Education and Mental health
- ii. Women's Safety: Society and Law.
- iii. Road Safety Campaign 2015.
- iv. Cyber Crimes – Technology, Law and Society.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Lead College Activities.
 - Open Prison visit at Atpadi District Sangli.
 - College Building renovation.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Environment Tour has arranged at Shelkewadi, Tal. Karveer, Dist. Kolhapur.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

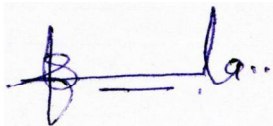
- Workshop & Legal Awareness Programmes
 - Encouragement to students:
 - i) Indrajeet Lagare (LL.B.III) achieved II nd rank at Avishkar Competition at District Level.
 - ii) Randheer Jadhav (Pre-III) achieved 1st rank BJK Multi Dist. Badminton Competition
 - iii) Santosh Shelar (LL.B. III) and Rahul Khot (Pre-III) achieved 1st rank Debate Competition held at NLC, Sangli

8. Plans of institution for next year 2015-2016

1. To conduct welcome function for freshers
2. To conduct Lead Colleges activities
3. To organise Seminars and workshops under UGC Schemes
4. To encourage the staff for preparation Minor Research Projects
5. To invite Guest lecturers for teaching the Clinical Papers recommended by BCI
6. To conduct Moot Court Competitions
7. To Conduct various Sports activities
8. To celebrate annual distribution function with grand success

Name Dr.M.C.Sheikh

Name Prin.Dr.R.Narayana



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
